

April 8, 2022

To Whom it May Concern:

It is my pleasure to write this letter of recommendation for Joseph Wright for a position in your district. Joe has been an assistant principal at Milford High School & ATC this year, and he hit the ground running when he arrived. He soon became our go-to person for Canvas, our Learning Management System (LMS), and he coordinated with our IT department and UNH's iLearn to ensure Canvas interfaced correctly with our Student Information System, PowerSchool. He ensured new staff were able to access and use this system to provide notes, assignments, and resource links to their students.

Joe quickly developed positive relationships with students and staff. This enabled him to deliver disciplinary consequences to students while also providing the means for students and staff to rebuild their classroom rapport. Joe also provided both positive and constructive feedback to teachers during classroom observations and post conferences, which were well-received by staff.

Joe helped to track students with attendance issues, working with students, parents, counselors, and our School Resource Officer to provide needed supports to help students improve their attendance so they could access their education. He also met with parents and counselors when students struggled with being successful in class, helping to identify if this struggle was due to behaviors or academic issues.

While I understand Joe's desire to explore other opportunities, he will be missed by both students and staff at Milford High School. If you have any questions, please do not hesitate to contact me at jan.radowicz@milfordk12.org or on my cell phone at 207-653-9446.

Sincerely,



Jan Radowicz

Interim Principal, Milford High School & ATC